

Seismic Interpretation

Action Item: Determine procedure and PMT members that will insure consistent interpretation and presentation format for seismic data used in all NanTroSEIZE prospectus figures

Action Item: Identify PMT sub-group that will be responsible for identifying final site locations. This sub-Group should determine appropriate procedure and timeline to ensure site locations are available for review by AGU PMT meeting and ready for EPSP review in January, 2007

Staffing

Action Item: Adam Klaus/Shinichi Kuramoto to define timelines for IO staffing process for Stage 1 expeditions (COMPLETED)

Action Item: PMT will review National Office nominations at its December (AGU) meeting.

Shimokita Shakedown

Action Item: CDEX to provide to external scientists on Shimokita shakedown cruise a contact list of CDEX personnel responsible for individual shipboard laboratories

Action Item: CDEX to provide PMT members a digital version of Shimokita prospectus Feedback and contacts between visiting scientists and Staff Scientists.

Action Item: CDEX to provide PMT with operations evaluation procedure for the Shimokita Shakedown expedition. T. Janecek will contact Yoshi Kawamura to offer IODP-MI assistance with a possible "Review Task Force" evaluation.

Action Item: CDEX to provide information to PMT members/Co-chiefs on how to obtain laboratory calibration samples from Shimokita Shakedown expedition.

3rd Party Funding Status

Seismic Arrays:

Action Item: Harold Tobin to contact Peter Malin and Eylon Shalev regarding proposal to build seismic arrays for Stage 1 observatories

Temp. & Pressure tools

Action item – CDEX to determine availability/costs (for lease and/or purchase) of appropriate Temperature and Pressure tools for Stage 1 expeditions.

Stage 1 Operations

Recommendation: CDEX operations and engineering personnel should establish formal liaisons/working groups with appropriate counterparts at USIO to build upon experience gained during ODP and IODP with respect to scientific drilling techniques, conducting downhole measurements, and installing observatories/CORKS.

Action Item: CDEX to supply PMT with a list of data sets that are required to design and implement the casing program that is proposed to immediately follow the pilot hole drilling/coring at NT2-03. The PMT will evaluate these data needs before recommending the merging of NT2-03 pilot hole operations with the initial casing program for NT2-03.

Action Item: CDEX to provide PMT with detailed justification operational (time estimates) plans for “Safety holes” associated with Stage 1 sites within one week of PMT meeting.

Action Item; PMT members to supply Harold Tobin and Masa Kinoshita with potential short descriptive names for the five Stage 1 expeditions.

Action Item: PMT to begin planning for implementation of proposal 603D

Action Item: Masa Kinoshita to initiate a small working group within the PMT to produce a blue-print for NanTroSEIZE observatories.

Stage 2 planning

Action Item: PMT members to gather information regarding the expedition design (length, staffing, etc) of other long-term drilling operations (e.g SAFOD, KTB, etc).

Action Item: CDEX will examine proposed four-expedition model for Stage 2 riser expedition (NT2-03) and report back to PMT at the December meeting. T. Janecek to contact PMOs regarding staffing implications for a four-expedition model for NT2-03.

Action Item: CDEX to evaluate issues (e.g., logistics, planning, procurement operations) associated using a riser site (NT3-01) as potential alternative/contingency to NT2-03.

Communications:

Recommendation: PMT requests that CDEX provide similar ship-to shore and ship-to-ship communications capabilities as the SODV –

Action Item: Harold Tobin and Masa Kinoshita to provide Tom Janecek (IODP-MI) with appropriate figures/text for NanTroSEIZE web page (on IODP-MI web site)

Action Item: T. Janecek to work with IODP-MI Director of Communications (Nancy Light) to develop appropriate text and material (e.g. media, general public, scientific community) for IODP-MI NanTroSEIZE web page.

Specialty Coordinator:

Action Item: The Special Coordinators will supply T. Janecek with draft Statements of Work (SOW) by August 4th. T. Janecek will then review these draft SOWs with the IODP-MI Contracts officer for content. Following this initial content review by IODP-MI, the SOWs will be sent to the all Specialty Coordinators and the Co-Chief Project scientists for additional coordination of effort and final revision.

Miscellaneous:

Action Item: The PMT will test the use Base Camp Project Management Software for the coordination and archival of PMT documents. IODP-MI will ultimately provide project management software/server coordination for the NanTroSEIZE project (and other PMTs).

Action Item: Dan Curewitz will supply Base Camp login and password information to all PMT members.

Action Item: IOs will extend invitations to other IOs and PMT Co-Chief Project Scientists to attend NanTroSEIZE Stage 1 pre-expedition planning meetings.