



Integrated Ocean Drilling Program Management International, Inc.

IODP-MI March 29 Annual Members Meeting 2004 Minutes

Venue: Main Conference Room 5-213, CRIS Building, Hokkaido University

IODP-MI Member Attendance (15 institutions):

WHOI (Bob Detrick), Tokai U (Nagao), U Tokyo (Gaku Kimura), Tohoku U (Oda), JAMSTEC (Jimmy Kinoshita), U Michigan (Ted Moore), UCSC (Eli Silver), U Miami (Chris Harrison), Kochi U (Ozaki), UTIG (Paul Stoffa), AIST (Ishihara), LDEO (Mike Purdy), Rutgers U (Dennis Kent), SIO (John Orcutt), Hokkaido U (Hisa Okada)

IODP-MI: Manik Talwani, Hans Christian Larsen

Tsune Saito (BOG), Coffin (SPC Chair), Tamaki (SPPOC Chair), Kozo Takahashi (Kyusyu U), Sakata (AESTO President), Takeo Tanaka, Yoshiko Suzuki (AESTO), Matsuzaki, Izumi Sakamoto (OD21), Kazuto Kodama, Sasaki (Kochi U),

K. Suyehiro (JAMSTEC)

Quorum is 2/3 of all the Members and a majority from each LA country.

There were 8/15 from USA and 7/7 from Japan. $15/22 (=45/66) > 2/3 (=44/66)$

Okada opened the meeting at 1000.

1010 Stoffa reported the status starting from the formation of SPC and SPPOC, showing the progress made by the interim office at UTIG to make the April 1 NSF contract start date (see distribution).

He highlighted that IODP-MI President Talwani, and Vice President Larsen, were hired; the FY04 Program plan was developed; IODP-MI was qualified to be CMO in the Oct-Nov time frame; then started developing the proposal to NSF; On Jan 1, Manik succeeded Stoffa as President of IODP-MI. Jan 10 submission of proposal; Non-profit corporation established in USA; E & O Meeting in 2/20-23 in Austin; IO 2nd meeting 2/27-28.

1015 Talwani Introduction

Personnel Tom Janecek, H-C Larsen, Yoichiro Otsuka are in place. Keith Alverson agreed to join from July 1 in charge of outreach public affairs, etc. Contracting officer is Jean Morrow, Administrative officer is Stephanie Murphy. Murphy and Manik have been working in

Washington DC.

ECORD signed the MOU on March 16 in Bremen. As a result we have 11 applications to IODP MI for new members.

Signed contract last week for 9 1/2 years for the sum of 429M dollars.

AESTO is subcontractor for the Sapporo office.

He then thanked various people who helped to run the office, prepare the contract, and helped this transition.

Talwani said he wanted to have SPC and SPPOC reports every year at the IODP-MI members meeting. IODP-MI is under negotiation with NSF for pre-award and matching fund of 370K\$ (besides what is signed already).

All expenditure of corporate funds will be reported to BOG Chair every 2 months to assure proper spending.

1030 Mike Coffin gave SPC report from two recent meetings (see distribution).

Coffin first referred to the news in Nature, Science, and EOS about the IODP start. He pointed out that anyone of any nationality can submit a proposal; the SAS will evaluate it without regard to nationalities of the proponents. He then gave statistics on existing proposals (104 proposals submitted as of Feb 1 2004. 12 ranked by SPC. 54 Environment, 27 Interior dynamics, 23 Deep biosphere). He

explained the SAS structure. Each panel has 7 US, 7 Japanese and 4 ECORD (1 non-voting) reps, which add up to more than 150 voluntary scientists.

Ranking and scheduling for FY04 and FY05 (non-riser) were completed in September 03. FY05 MSP and 06 scheduling to be completed in 04.

He then explained the drilling schedule for 04-05 consisting of 1 MSP and 5 JR expeditions including the cost of each program:

Juan de Fuca ridge flank hydrogeology. 9,161,280 USD estimated.

Central Arctic paleoceanography Vidar Viking (drill ship), Oden Close protection, Heavy icebreaker (upstream protection) ESO budget \$12493000 \$11774000 is for Arctic (9713000 is POC and 2061000 is SOC)

North Atlantic Neogene Quaternary climate \$2,419,458+

Atlantis Oceanic core complex 30 deg N \$326,181 for FY04

Norwegian Margin Bottom water (includes CORKing ODP 642E) to be in FY05

Costa Rica CORK IIs 2.7 day program (Leg 205 holes), forwarded to the OPCOM for possible scheduling in FY04

South Pacific Sea Level. 519 to split to 2 MSPs; Tahiti component forwarded to the OPCOM for possible scheduling in FY05.

FY05/06 planning. May 04 SPC electronic scheduling exercise to complete FY05 program plan.

June 04 SPC ranking/August 04 scheduling to complete FY06 program plan

Other SAS activities. Publications, Environment protection, Project management, CDPs...

Publications recommendations: (1) Web version of the expedition report as permanent archive, (2) Electronic scientific results (3) RFP permanent (>100 years) archiving (4) paper version also requested (5) Each IO responsible for scientific content related to each platform, but one organization to integrate.

Environmental Protection: SPC consensus recommends renaming PPSP to EPSP.

Project management. Develop IODP project management system (IODP-MI to report at June 04 SPC meeting)

CDP: Nantroseize and CRISP be CDPs. Request OPCOM report on scoping activities at June 04 SPC meeting.

Expedition and Site designation: Use name location and/or science objectives.

SAS review: SPC to establish a WG in response to IODP-MI request.

IODP LOGO: Coffin showed IODP logo not yet authorized. Ted said E&O report wanted a logo and website. John Orcutt moved that the logo be at the discretion of the President. Stoffa seconded (Consensus of BOG).

1120. Tamaki gave report on the previous SPPOC meeting on December 5-6 at Embarcadero Conference Center in San Francisco (see distribution).

Showed diagram showing the role of SPPOC. SPPOC is oversight of SAS and advisory to IODP-MI (26-32 pages of the handout). Kimura and Piasias are SPPOC members from IODP-MI BOG. Judy McKenzie, Le Pichon and Kudrass will be European members from the next SPPOC meeting.

Introduced the SPPOC membership

Reported on consensus one by one as in page 26.

Ad hoc Committees (updated after San Francisco meeting)

SAS evaluation committee: March 22 in Washington DC. Chair is now passed to Judy McKenzie from Peggy Delaney. Second meeting on July 7 in Paris. Final report at December 04 SPPOC meeting.

COI committee. First meeting April 22, 23 in Tokyo. Second July 7 Paris and finalize.

POC/SOC definition committee. July 7 Paris meeting to finalize on definition.

Liaison activity for Arctic Scoping WG (SPPOC consensus 03-12-04) Roger Larson is liaison. He attended recent SPC meeting and ad-hoc Arctic Scoping WG. Appears to be going well. For the future, VP of IODP-MI Janecek would be the appropriate responsible person.

Upcoming SPPOC meetings will be: 2nd SPPOC July 8-9 Paris, 11-12 December San Francisco?, 4th June/July 05 Tokyo? Chikyu port call.

Purdy asked about the process of defining POCs and SOCs.

Lead agencies have the final say. But IODP-MI needed clarification.

Manik said the time to do it is next few months and wanted to get some early input. Tamaki said early May electronic com will be tried.

Talwani asked how SPPOC intended to review the various SAS panels. Tamaki and Coffin answered. SPPOC and SPC working groups will finalize their recommendations for the December 2004 SPPOC meeting.

Kent asked about the staffing process of the legs. Coffin answered how applications went to each national committee (JDESC, USSAC, and ECORD). IODP-MI will eventually take over. Co-chief nominations came from 3 national/consortium committees to SPC and were forwarded to IOs.

Lunch Break 1200-1330 (During lunch break a tour was given of the Sapporo office and CRIS building)

1330 Talwani presentation on progress to date.

Vision, Mission, Principles

Offices and their locations

Temporary office is rented starting April 1 to June or July. 5-6000 sq ft permanent office sought.

Video conferencing center in Europe perhaps in Netherlands together with Washington and Sapporo may help efficiency and cost.

Personnel and their duties

Senior advisor: Maintain liaison with MEXT NSF and EMA.

FY2004 SOC does not go through IODP-MI

FY2005 All SOC to go through IODP-MI

IODP-MI committees and task forces; the first standing committee is OPCOM

Letters sent to apply for IODP-MI membership. 16 in the USA and >10 in Europe.

9 1/2 year budget table. Pre-award costs 177,594 and management fee 220,000 besides \$2M from NSF.

Orcutt said video conferencing would better be compatible with existing systems for broadening the participation. Purdy also wanted the same sort of system as IO. Can this really substitute face-to-face meetings? Eli said it might better solve quorum problem. Ted said it worked well for a small group of people that knew each other. Manik said 20 was apparently

the maximum. Shell does enormous amount of video conferencing. The other company is Mitsubishi Caterpillar. Orcutt said e-mail works and more could be achieved by video conferencing, but eventually physical meetings would be necessary.

Purdy asked about employment situation for Sapporo. H-C is IODP-MI direct. Others are sole-source contract to AESTO.

1410 VP of Science Planning report by Hans-Christian Larsen.

SAS support is now an integral part of the whole office.

Site survey databank after Feb 2005 after LDEO has to be digitalized.

Explained the subcontract to AESTO of the Sapporo office.

FY04 activities.

Organizational chart. Program and office support/ Data and publications/ SAS support
9 in Sapporo plus 0.5 FTE in Tokyo.

Program & Administrative Associate is Izumi Sakamoto

Tokyo Office Yoshiko Suzuki. She helped a lot to start from April 1.

Ted asked about operating a program with so much data coming in. Wanted to have manager from the start but could not. Make sure IOs will gather data in JANUS compatible format.

14:45 Manik reports of VP operations and Finance and Administration and Contracting officers

He showed Finance and Administration Responsibilities and explained how tasks are being completed.

IODP-MI Contracting Officer: interviewed 2 people and chose one person whom NSF happens to know well.

Tom Janecek. He attended IO and SPC meetings in Edinburgh and Washington DC. He will chair the OPCOM meeting next month.

Senior Advisor Otsuka will join from April 13.

Detrick asked about the spin-up costs. 177K. Paul said he had spent 600K separately (see handout) also for spin-up.

Coffee break till 1530.

New members' applications: 12

Kyusyu University (Japan) and 11 European institutions.

Okada said the lunch meeting by BoG members cleared all the institutes. He read the By-Laws about eligibility and voting restrictions.

Okada asked one by one for unanimous approval (15 votes) required to become IODP-MI Member.

- (1) Kyusyu University: unanimous
- (2) Vrije University: unanimous
- (3) AWI: unanimous,
- (4) IFM-GEOMAR: unanimous,
- (5) U Bremen: unanimous,
- (6) British Geological Survey: unanimous,
- (7) Cardiff University: unanimous,
- (8) University of Leicester: unanimous,
- (9) Southampton Oceanographic Centre: unanimous
- (10) IFREMER: unanimous,
- (11) Institute of the Physics of the Globe, Paris: unanimous
- (12) ETH: unanimous

Okada said he would inform these institutes. He said there would be more members coming. (Trieste declined).

Okada then showed the IODP-MI Governors list.

1-year Governor will rotate off. Piasias will be re-elected for 3-year term. Japanese side Ishihara rotated off and Ozaki will come on board. Alternate governor nominations from Japan are Ishihara and Nagao. A majority required for approval.

Okada asked for one voting for all these nominees and was unanimously accepted.

Talwani referred to the IODP-MI Corporate Funding page and received questions.

Manik said 182K was spent but 177K hopefully to be recovered from NSF.

According to the By-laws say the annual budget of the Corporation FY04 must be voted on. (Unanimous approval).

Next meeting schedule. Okada said the next meeting can be in 2005 and proposed Washington, D.C. either Feb 17, 18 or March 7, 8 as probable windows. February was favored over March.

Okada adjourned the meeting at 1558.